



# Bordeaux North Nashville

## Participatory Budgeting Guidelines

*"Family Matters"* Norf Studios

Office of Mayor John Cooper  
2021



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# Introduction to Participatory Budgeting

**Participatory Budgeting (PB)** is an opportunity for communities to decide together how government money is spent in designated neighborhoods. The process is simple: write and submit proposals and vote on how to invest in your neighborhood. This way, local residents have a direct line to city officials and the funds needed for improvements.

Metro Government has pledged \$2 million to invest in local ideas--*your* ideas to build a stronger community and create a more equitable distribution of public resources.

**Participatory Budgeting** began in Porto Alegre, Brazil in 1989 as an anti-poverty measure. The successful program helped reduce child mortality by nearly 20%. Since then, **PB** has spread to over 7,000 cities around the world and has been used to determine funding for local governments and other institutions.

**Participatory Budgeting** can help create lasting benefits across a community, including stronger relationships among residents, government, and community organizations; broader political participation, especially from historically marginalized communities, and more equitable and effective public spending.

Interested community members have many options to get involved with **PB**. The Steering Committee (**SC**) and Budget Delegates (**BD**) are roles for those who want to be engaged actively with this project. Community members are welcome to attend and submit ideas at scheduled brainstorming events. Residents over 14 years-old can vote on proposals. By providing many different avenues for involvement, **PB** will reach more residents and will result in a lasting impact.

The process for **PB** varies from community to community. However, the following five steps apply to every **PB** procedure: \*see page 14

1. **Design the Process** (*Summer 2021*): A Steering Committee, led by community leaders, comes together to decide how the process will be run.
2. **Brainstorm Ideas** (*August 2021- October 2021*): Community members attend neighborhood meetings and public events to share ideas for projects needed in designated areas.
3. **Develop Proposals** (*October 2021- December 2021*): Volunteers take community ideas and work with city staff to determine price, develop concrete proposals, and narrow the list of finalists.
4. **Cast a Vote** (*December 2021*): Residents vote on projects they want to see funded in the community.
5. **Fund-Winning Projects** (*January 2022-*): City officials implement winning projects and track their completion.

## Successful project proposals will fit the following criteria:

- Take place in the Bordeaux/North Nashville region
- Limited to capital infrastructure or capital improvements because these funds are coming from the Capital Spending Plan (**CSP**)
- Benefit the public at-large
- Provide tangible, permanent benefits
- Accomplish goals via initial, one-time funding

By engaging in **PB**, residents in communities help Metro make direct investments in what a neighborhood needs. **PB** connects community needs with the resources to make change.

Community voices will determine how dollars will be spent. Government can improve the daily lives of constituents, but to be successful, leaders need consideration and participation of local voices.

**Thank you for being part of the change!**

## Commonly Asked Questions

### **How do I get involved?**

If you want to volunteer, please scan the QR code with your cell phone or email [pb@nashville.gov](mailto:pb@nashville.gov) with your name, phone number, address, and occupation. If you want to sign up to vote, visit [hub.Nashville.gov](http://hub.Nashville.gov).

### **Why should I volunteer my time?**

This is your neighborhood. You know what needs to happen to make improvements. Seize the opportunity to voice your ideas and implement them. We want to make sure the process is transparent and fair, and your involvement ensures transparency and fairness.

### **How do I sign up to be a Budget Delegate?**

Anyone who resides in the Bordeaux/North Nashville **PB** region is welcome and encouraged to sign up. Simply scan the code, email [pb@nashville.gov](mailto:pb@nashville.gov) or call (615) 862-6000.

### **Who else is involved?**

Besides Budget Delegates and volunteers, there are others involved such as the Mayor's office staff, Metro Nashville departmental staff, and the Participatory Budgeting Steering Committee (**PBSC**) composed of neighborhood leaders.

### **How do decisions get made?**

Every decision is made with the help of Bordeaux/North Nashville participants and Metro Nashville departments. The Mayor's office staff and legal department provide support on legal and technical issues, but the ultimate decision-maker is the **PBSC**.

### **Who makes the final decision?**

The **PBSC** will compile the results of the votes and make a recommendation to the Mayor's office and the Metro Council for implementation.



### **What if people can't agree?**

If any issue remains unresolved after voting, the **PBSC** will decide how to move forward and arrive at a recommended list of projects for the 2021 Bordeaux/North Nashville region.

### **How long will it take for these projects to happen?**

The time to execute the projects will vary. Contingencies include whether the project requires additional legislation, engineering, and/or a request for proposal (**RFP**). A shorter time to complete projects can occur possibly if contingencies can be done in-house.

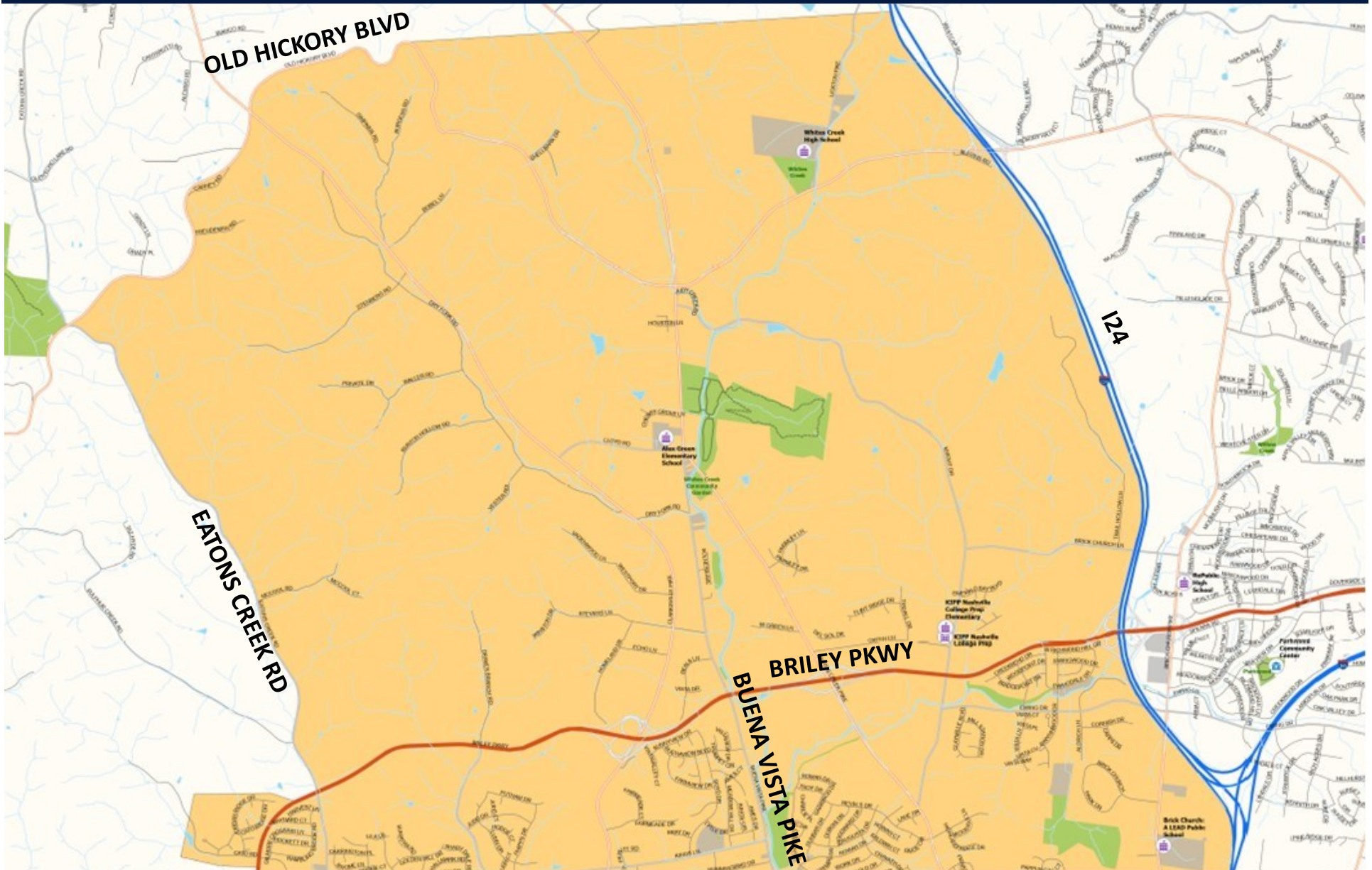
### **What is the timeline for PB?**

The scheduled timeline is:

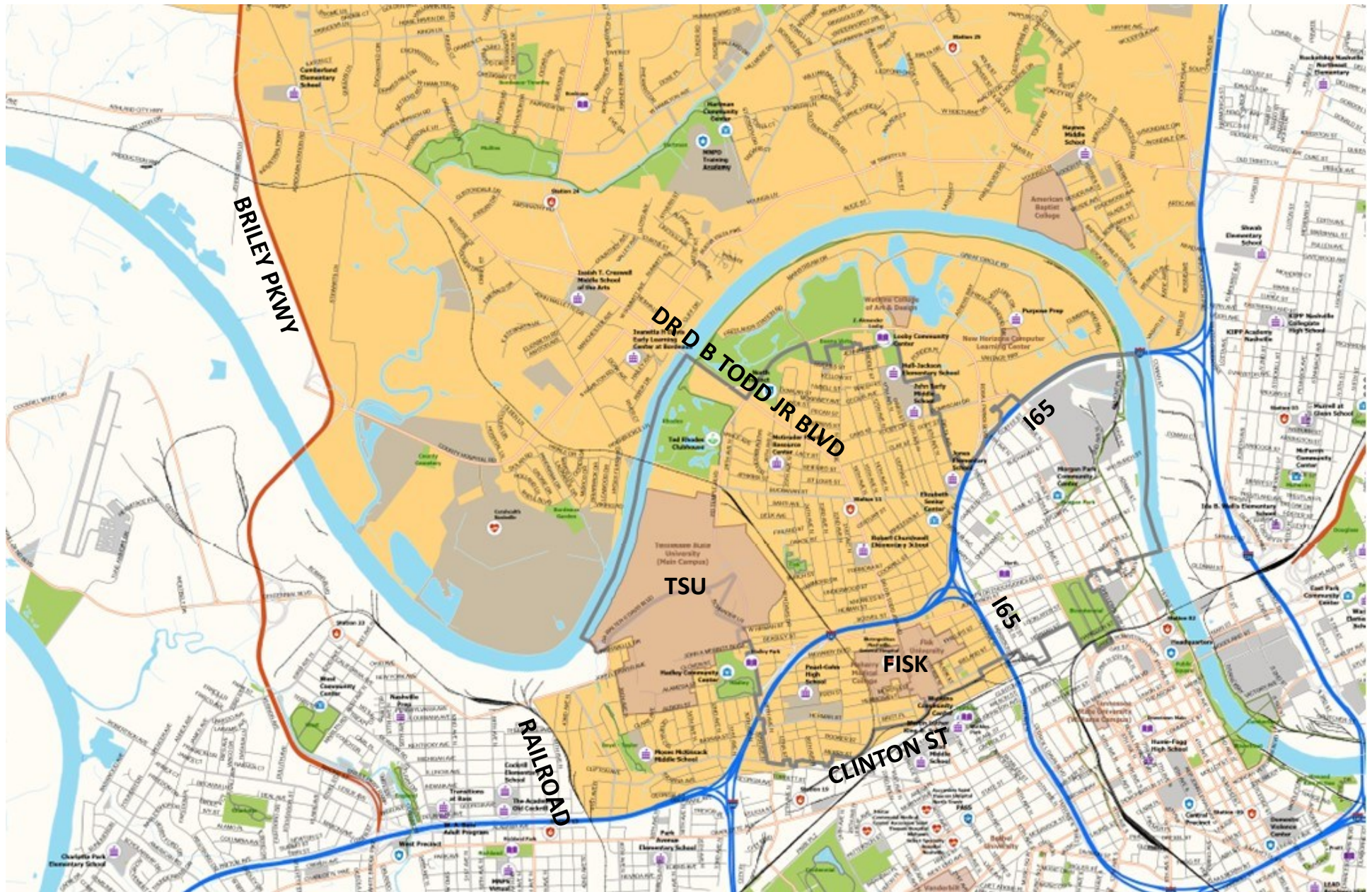
- Brainstorm and collect ideas from community meetings (July - October 2021)
- Proposal development (October - December 2021)
- Voting (December 2021)
- Project implementation, monitoring, evaluation (January 2022)



## Bordeaux / North Nashville region







## Bordeaux/North Nashville Participatory

### Budgeting (BNNPB)

Through **BNNPB**, residents who live in the designated area 14 years or older are eligible to participate. Community members will develop project proposals that adhere to agreed-upon guidelines in collaboration with Metro staff. Eligible residents will vote on projects. Projects receiving the most votes will be implemented until the available \$2,000,000 budget is exhausted.

Applying Capital Spending Plan (**CSP**) rules and guidelines, all **PB** projects shall be designated for capital infrastructure or capital improvement.

### Bordeaux/North Nashville Region and Demographics

The boundary for the **BNNPB** was created based upon the Bordeaux North Nashville Chamber Map<sup>1</sup> and the Nashville North Opportunity Zone map.<sup>2</sup>

Using a 2018 **ESRI** Community Profile,<sup>3</sup> this is what the data describe as of July 7, 2021:

#### **Household**

- People living within boundary (approximately) 48,045
- Households with an average of 2 ½ people 16,953
- Owner-occupied homes 7,900
- Renters 7,374
- Vacant houses 1,661
- Median home value \$197,200
- People living in households 42,231
- People in group quarters (institutionalized and not)—20.9 % average spent for mortgage 5,813

#### **Education**

- Residents with a bachelor's degree 13.2 %
- Residents 25+ years old w/ some college but with no degree 25.2 %

#### **Employment**

- Persons over 16 years old 22,810
- Employed persons over 16 years old 85.5%
- Unemployed persons over 16 years old 14.5%
- Highest unemployed age group 16-24 years old 22.9%
- Residents working in service industry 52.7%
- Residents working in retail 11.1%
- Residents working in manufacturing 8.5%

#### **Home Value**

- Average home value \$245,486
- Owner-occupied homes \$155,000-199,000 17.3%
- Owner-occupied homes \$2,000,000 or more 0.2%

#### **Median Income Per Household**

- Median income per household \$39,404
- Median income per person 20,168
- Household income less than \$15,000 per year 17.7%+
- Household income \$75,000-99,000 per year 16.7%
- Household income \$200,000 or more per year 1.9%

#### **Median Age**

- Median age 36 years
- Residents over 18 years old 37,715
- Residents 15 years old or older 39,444



## Race and Ethnicity

- African American/Black residents 39,877
- Caucasian/White residents 6,053
- Hispanic residents 864

## Business

- Number of businesses 1,378
- People employed by area businesses 23,049
- Largest type of businesses—service industry
  - \* Food stores 31
  - \* Eating & drinking establishments 79
  - \* Health services 62
  - \* Schools & Libraries 48

## Residential Living in Nashville

According to a 2018 article in the Tennessean newspaper, it costs residents \$80,548 to live comfortably in Nashville. The cost of living rose 15% from 2017 to 2018.

The median household income for Nashville is \$60,388. In Bordeaux/North Nashville the Median income is \$40,866.

Data Source-data.census.gov Data Attributes-ACS 5-Year Estimates Data Profiles (2019)

## Goals

1. **Improve Nashville Residential Areas—Bordeaux/North Nashville Region**
  - Improve the infrastructure of the city; enhance public safety of residents, provide neighborhood amenities, improve the quality of life for residents by creating and paying for community projects. No funds will be used for salaries.
  - Build a new spirit of civic pride.

2. **Engage the Bordeaux/North Nashville Community**
  - Ensure all members of the community have a voice.
  - Engage persons traditionally underrepresented in politics, persons who face obstacles to participate, and/or persons who feel disillusioned with the political process.
  - Increase public involvement in civic life in Nashville.
  - Improve communication.
3. **Evolve as a Democracy**
  - Empower Nashvillians with the skills and knowledge needed to shape the future of Metropolitan Nashville.
  - Build leadership from the bottom up and forge deeper ties among residents, neighborhoods, and communities.
4. **Open Government**
  - Increase transparency and accountability of local government to community stakeholders.
  - Improve communication and collaboration between local government and the community.
  - Support a framework within government for decision-making that promotes a fair and equitable Metropolitan city.
5. **Document Historical Context**
  - Increase the awareness of Bordeaux / North Nashville history.
  - Raise the profile of Bordeaux North Nashville on the regional, state, and national levels.
6. **Improve cleanliness of city area**
7. **Reduce crime by focusing on public safety**



## Project Eligibility

Projects are eligible for placement on the PB ballot if they meet the following criteria:

- Provide primary benefit for the public-at-large (or a subset group that is not delineated by exclusive or paid membership in a group, organization, or by participation in a specific activity). *Projects that only benefit private individuals or groups are not eligible. Projects may not result in a 'gift of public funds' to individuals or groups and must serve a public use or purpose. Generally, this means that the project results in a direct/primary concrete or quantifiable benefit to the public.*
- Provide a tangible, permanent benefit that allows for broad public access. This includes a long-term plan to maximize benefit for the full utility of acquired assets.
- Projects must be artistically and fundamentally excellent, functional, educational, and accessible.
- The project must cultivate a safe, accessible, place to live, work, move, and play.
- Projects are to be located within the region as described on the map. The map may also be found online by using this link <https://bit.ly/3jTUaAH>.

## Budget:

- Projects may not obligate Metro to ongoing funding beyond the PB allocation. If other funding sources are needed to accomplish the project goals, those funds must be secured prior to submission for Metro review and vetting.
- Capital infrastructure or improvement projects are for public purposes, on public property owned by Metro Nashville within incorporated Bordeaux/North Nashville. Projects will be implemented by Metro and/or a public agency that manages Metro capital projects. Individual capital projects will have a cost of \$50,000 or higher and a lifespan of at-least ten years.

In addition to these criteria, the following rules apply to projects:

- A project may not result in the private benefit of individuals or

confer value to a non-public entity. Examples of an ineligible project includes purchasing assets for a non-public entity that generates net revenue for a private entity, non-profit organization, or individual(s). Nor should the project exceed the cost of the program for which revenue is generated.

- Future sustainability of a project must not be contingent on market -or demand-driven revenue streams. Examples of an ineligible project include start-ups or enterprise-driven nonprofits.
- A project must not require a change in Metro or public agency policy to be implemented and achieve the goals outlined in the proposal. Examples of an ineligible project include studies, ordinance development, or campaigns.
- Budget Delegates who develop projects may not receive any financial benefit from funds disbursed.
- A metro or agency staff member may not initiate, be the main representative of, or participate in projects from which he/she will receive a personal benefit.
- Designers and vendors are encouraged to be residents of the designated area.
- Most often, funds will not be distributed up front but distributed as a reimbursement and/or progress payment to local, certified contractor(s).
- Projects must be fully eligible and approved by the Mayor's office staff or designee, in consultation with the Metro attorney, before being placed on the **PB** ballot.
- A fully eligible project must contain the following:
  - \* Sufficient details to understand the purpose and intent of the project
  - \* Identification of public benefit(s)
  - \* Total estimated budget, including the cost to fully implement the project to completion (i.e., bidding, staff, in-kind contribution, etc.). documented by a contractor bid, vendor quote, or another full-cost estimate
  - \* Time-frame for project completion

To register as a Metro vendor or need help, email:

[pb@nashville.gov](mailto:pb@nashville.gov)

## Roles & Responsibilities

There is a role for everyone who wishes to participate in **PB**. Varying roles and responsibilities are assumed based partly on an individual's stake in the community and the time commitment to the process. We encourage every stakeholder to participate and encourage residents in the community to become involved.

### Bordeaux/North Nashville Residents

Anyone in the BNNPB area can participate in the process to:

- Identify local problems and needs
- Propose project ideas
- Volunteer to serve as a Budget Delegate
- Mobilize BNNPB area-residents and stakeholders to participate and/or vote on project proposals

### Budget Delegates and Metro Department Representatives

Budget Delegates, who must be residents of the designated area, do the work necessary to turn community ideas into projects. Delegates are assigned the following tasks:

- Attend one Budget Delegate Orientation and one Project Proposal Workshop
- Discuss, categorize, and prioritize initial project ideas
- Make initial determination of project proposal eligibility prior to development, with assistance from the issue committee, Steering Committee, and staff
- Assess need(s) and benefit(s) when determining which eligible project proposal(s) will/will not be resubmitted at different stages of review
- Consult with Bordeaux/North Nashville residents and stakeholders on project proposals
- Help to develop full project proposals that address needs and have a broad impact on the community

- Develop all proposals within the issue committee
- Prepare project posters and presentations
- Mobilize BNNPB area residents and stakeholders
- Conduct outreach activities
- Develop accurate and precise implementation budgets during development process
- Monitor project implementation and evaluate the **PB** process
- Include a 5% contingency for overages in each proposed project

### Facilitators

Facilitators help residents participate effectively during committee meetings. Facilitators are neutral parties who do not advocate for particular projects. Responsibilities of facilitators include the following:

- Facilitate group discussions and meetings and ensure all participants have the opportunity to contribute
- Serve as the main contact between the Mayor's office staff or designee(s), the Steering Committee, and Budget Delegates
- Coordinate communication and resolve conflicts
- Connect Budget Delegates with information and resources
- Liaise (establish a working relationship) with Metro staff
- Take notes at meetings and distribute notes afterward
- Support Budget Delegates to research, assess, and develop proposals based on criteria that include feasibility, need, and benefit

### Mayor's Office Staff Designee(s)

The Mayor's office staff designee(s) will be the main person(s) chosen by the Mayor to be responsible for coordinating the **PB** process with input and assistance from the Steering Committee. Responsibilities of designee(s) include(s) the following:

- Serve as contact between Metro government and the **PB** process
- Coordinate PB outreach efforts
- Serve as staff liaison to the Steering Committee (SC)
- Enforce federal, state and metro rules
- Recruit and coordinate volunteers
- Create qualifications checklist based on **PB** Guidelines
- Create partner eligibility checklist
- Reserve space for assemblies and meetings
- Present information on the Metro Capital Spending Plan (CSP)
  - \* budget and past spending
  - \* monthly updates
  - \* **PB** expenses
- Distribute promotional material
- Serve as liaison between **PB** participants and Metro
- Present resident-recommended project proposals
- Present implementation analysis
- Present updates to the Metro Council

### Metro Departmental Staff

- Assess feasibility and legality of project proposals
- Provide cost estimates for project proposals
- Offer feedback on project proposals
- Provide a liaison to attend Budget Delegate meetings

### Metro Council

- Review and approve the CSP with the \$2M **PB** funding
- Endorse the rule book
- Endorse the voting results and approve supplemental legislation to implement PB

### Metro Council Liaisons

Metro Council will select two liaisons to the Steering Committee (SC).

B/NNPB 11

- Provide support to the SC
- Facilitate communication between the SC and Metro Council
- Report BNNPB updates to Metro Council

### Steering Committee

The Steering Committee that coordinates BNNPB can have up to 21 members. The committee shall appoint 3 alternate members. An alternate will not have member privileges unless a vacancy becomes available.

Steering Committee members will elect a chairperson and 2 members to serve on a 3-person Executive Committee. Duties, roles, and responsibilities of the **Executive Committee** include:

- Facilitate clear communication with Metro staff and the SC to achieve the goals of the **PB**.
- Improve the agility and functionality of the SC.
- Lead SC (either standing or ad-hoc) as defined by the SC.
- Conduct quarterly attendance and participation reviews of SC members.
- Recommend steps to enforce the roles and responsibilities of all SC members.

Roles and responsibilities of the SC include:

- Design and oversee the **PB** process
- Distribute promotional material
- Promote PB via organizations and community events
- Volunteer for assistance at 1/3 of public meetings, events, outreach efforts, voting sites, committee facilitation, and other PB-related events
- Enforce attendance rules:
  - \* SC members with three unexcused absences from regular SC meetings in a 12-month period shall be disqualified from the committee and replaced by an alternate.
  - \* SC members may have one excused absence in a 12-month period.
  - \* A Mayor's office staff designee shall contact SC members with two unexcused regular meeting absences.
  - \* SC leadership will enforce attendance rules.



- Assigned as liaisons or facilitators to Budget Delegate committees but may not participate as Budget Delegates
  - \* Provide technical support to Budget Delegates during proposal development
  - \* Provide to SC informational updates concerning budget delegate committees
  - \* Connect Budget Delegates with resources
- Recruit volunteers, organizations, and community stakeholders to assist with the **PB** process
- Mobilize BNNPB area residents and stakeholders to actively participate in the **PB** process
- Categorize project ideas and conduct preliminary review of ideas for eligibility
- Make initial eligibility recommendations for 50 project proposals during Second Stage Review and submit proposals and recommendations to Metro staff
- Meet with Mayor's office staff and Budget Delegates if concerns arise over project proposal vetting determinations
- Assist Mayor's office staff designee to prepare resident-recommended project-priorities for Metro Council consideration
- Evaluate the BNNPB process
- Recommend guideline revisions
- Monitor project implementation
- Set meeting agendas based upon individual or group requests via the SC leadership at least 2 days prior to meetings

SC meetings will be held in compliance with the open meeting requirements. Meetings are open to the public but are not open for public commentary.

SC members may not advocate for specific projects.

### **Steering Committee Decision-Making**

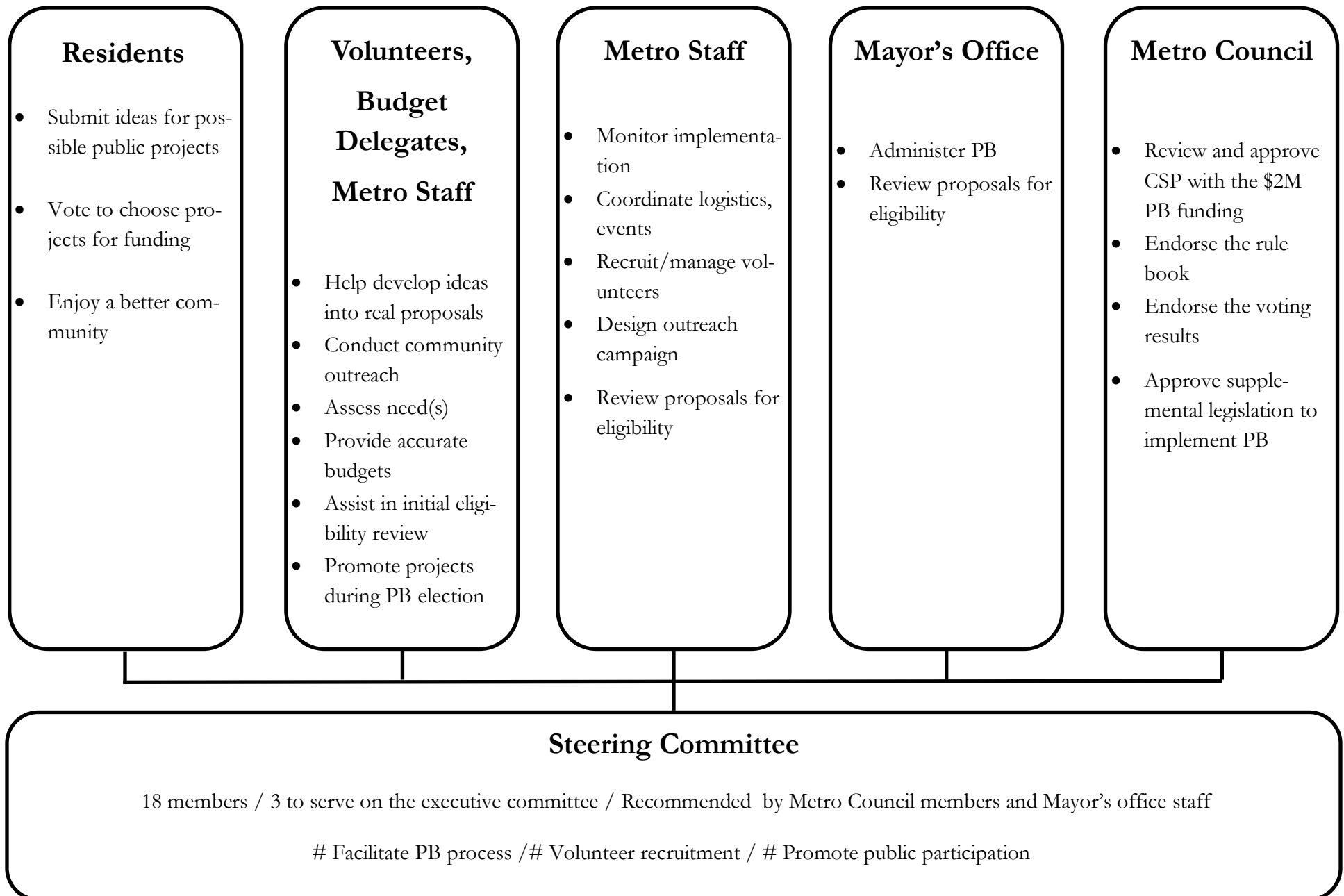
Whenever possible, the SC will make decisions by consensus. If consensus is not reached, decisions will be made by a formal vote and approved by a quorum.

The 2021 Participatory Budgeting Project Steering Committee members are as follows (listed alphabetically by last name):

- ◇ Judge Rachel L. Bell (Chair) – General Sessions Court, Division VIII (8) & Music City Community Court
- ◇ Alandis Brassel – Counsel, Scale LLP; Assistant Professor of Music Business, University of Memphis Rudi E. Scheidt School of Music
- ◇ Eric D. Capehart, Sr. (Vice Chair) – Professional Counselor and Wellness Coach
- ◇ Lerlie Cleveland – Clinician, Meharry Medical College, MNPS (retired)
- ◇ Rev. Sonnye Dixon – Lead Pastor, Hobson UMC
- ◇ Delores Donigan – Licensed Aesthetician, Salon Owner, and Cosmetology Instructor at Metro Nashville Public Schools (retired)
- ◇ George Ewing, Secretary and founding member of Friends of Whites Creek, and Realtor® with Fridrich & Clark Realty, LLC.
- ◇ Shonnita Frey – Veteran Transportation Service Administrator, VUMC
- ◇ Luvenia R. Harrison – Civil Rights Compliance Officer / ADA Coordinator, Tennessee Department of Health
- ◇ De'Sean Keys (Secretary) – Coordinator for the Office of Student Activities and Leadership, Tennessee State University
- ◇ Stephanie Nesbitt – Manager of Training and Development, Bridgestone Americas
- ◇ Lagra Newman – Founder / Head of School, Purpose Preparatory Academy Charter School
- ◇ Dr. Janet Parham – Speech Language Pathologist, MNPS (retired)
- ◇ Shereka Roby-Grant, Ed.S – Director of Charter Schools, Metro Nashville Public Schools
- ◇ Charles Scott – Deputy Fire Marshall, Nashville Fire Department (retired)
- ◇ Seth Thorpe – (Youth Representative) Senior, Pearl-Cohn High School
- ◇ Cecilia Olusola Tribble – Cultural and Racial Equity Educator and Coach
- ◇ Dr. Ronald A. Wooding – Former Assistant Principal, Pearl-Cohn High School

The Steering Committee members were recommended by local council members, Metro staff, and appointed by the Mayor's Office. An updated list of SC members can be viewed on the Metro website.

## Roles & Responsibilities: Who does what?



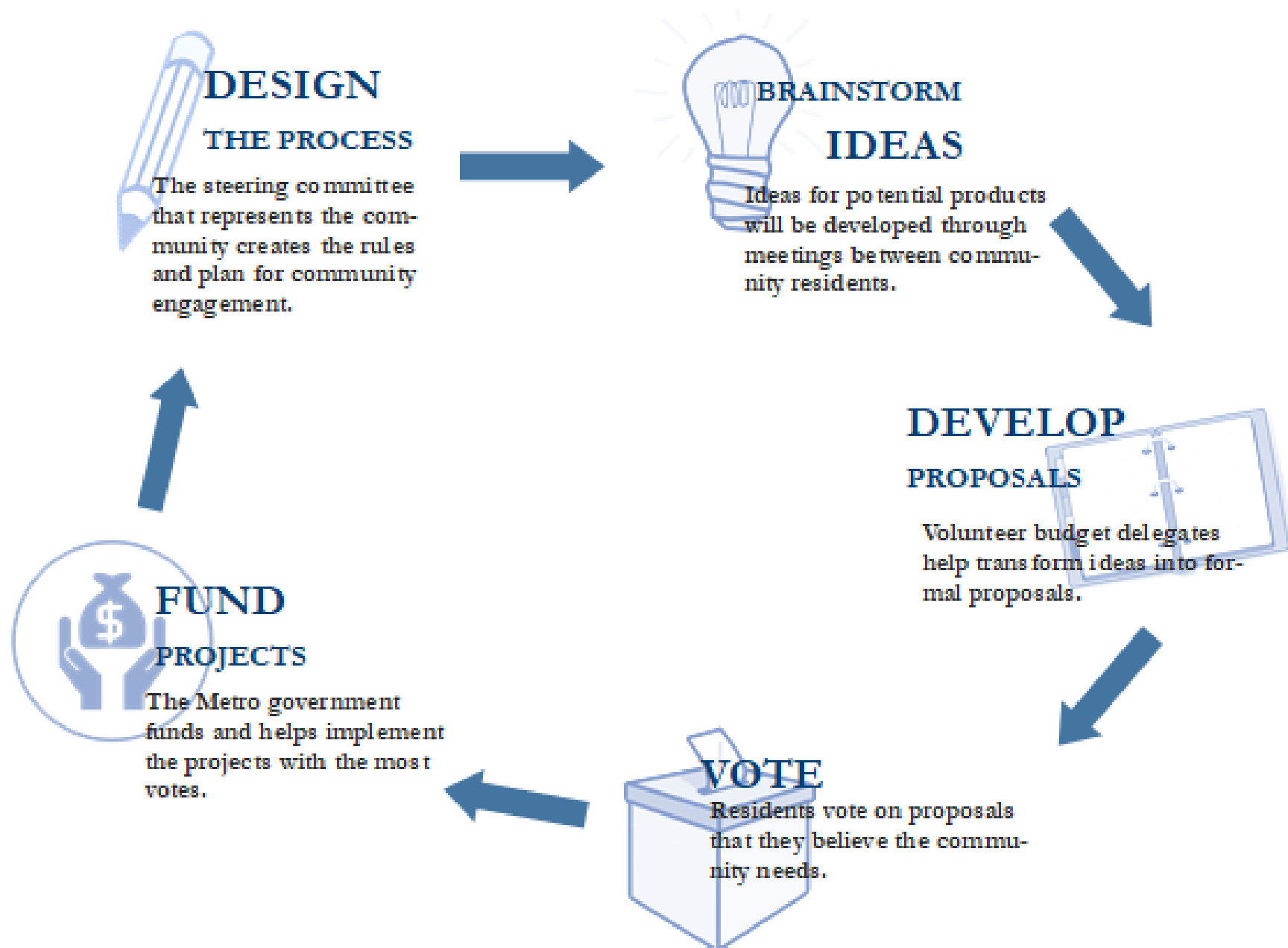
## Timeline: What happens when?

PB has four main stages:





## How does it work?



## Idea Collection

- **Budget Assemblies** are public events wherein project ideas are collected. Assemblies seek to:
  - \* reflect Bordeaux/North Nashville diversity.
  - \* include all segments of the community.
  - \* Assemblies can occur at existing public events, festivals, schools, places of worship, or online. Meetings are facilitated by Metro staff, SC members, and volunteers.
- **Online submission**, Bordeaux / North Nashville residents may submit ideas online on **Hub.Nashville.Gov**
  - \* by scanning the code below with a mobile phone
  - \* By using this link <https://bit.ly/3ghHwc9>



## Proposal Development

### Orientation Sessions

- All Budget Delegates must attend sessions offered by Metro departments to explain the processes and technical issues of each department:
  - \* Metro Health Department
  - \* Metro Parks and Recreation
  - \* Metro Water Services
  - \* Nashville Department of Transportation and Multimodal Infrastructure (NDOT) \*Formally Public Works\*
  - \* Nashville Electric Service (NES)
  - \* Metro Arts Commission
  - \* Nashville Fire Department
  - \* Metropolitan Nashville Police Department (MNPd)
  - \* Metropolitan Nashville Public Schools (MNPS)
  - \* Other
- The Mayor's Office will act as a liaison between the Budget Delegates and the listed Metro departments. To contact one of these departments, email [pb@nashville.gov](mailto:pb@nashville.gov).
- All Budget Delegates and Metro department representatives must attend at least one orientation session and at least one project proposal workshop.
- At the orientation session, Budget Delegates may join a committee to discuss and develop project proposals for a certain area with an issue. Budget Delegates may not join more than one committee.
  - Committees may consist of volunteer Budget Delegates and representatives from relevant Metro departments.
  - Issue committees may include but are not limited to:
    - \* Parks, Recreation & Art
    - \* Public Infrastructure, Safety & Transportation
    - \* Crime Reduction (reentry, reform, rehabilitation)
    - \* Education
    - \* Social Services
  - Demographic subcommittees may be formed to ensure maximum participation from people who might not otherwise participate, such as youth, seniors, etc. At least 4 delegates must sign up before a demographic subcommittee can be formed.

- Any resident of Bordeaux/North Nashville 14 years or older (as defined by the map on page 18) may participate.

## Review

The SC, Budget Delegates and Metro department representatives will strive to create full utilization of funds. Full utilization will be accomplished by combining projects that address a similar public need, eliminating projects that do not meet the eligibility criteria and rules, and/or prioritizing projects based on greatest need. An eligible project must undergo a three-stage review process, with exact dates to be determined by the Mayor's office staff, or designee.

### First Stage Review:

- Budget Delegates collect and organize project submissions.
- Budget Delegates shall submit to Metro a summary (approximately 500 words) for each project proposal, not to exceed 100 total project proposals. Metro staff and a subcommittee of the SC will provide general feedback on eligibility issues and concerns but will make no binding determinations.
- Eliminate the unverifiable, ineligible projects

Second Stage Review: Based on the First Stage Review feedback, Budget Delegates shall submit to the SC a maximum of 50 eligible project proposals. The SC will:

- conduct an initial eligibility screening and forward the proposals, along with the SC's recommendations, to Metro staff for full vetting. Metro staff will provide extensive feedback and revision requests to both the Budget Delegates and the SC.
- meet (with Metro staff and Budget Delegates, as needed) and discuss the eligibility determination to gain mutual understanding and seek avenues to alter the project proposal for a more favorable outcome. Ultimately, the Mayor's office staff, in consultation with the Metro attorney, shall make final determinations on whether project proposals are eligible for the third stage review of the **PB** ballot.
- eliminate project proposals deemed ineligible in the Second Stage Review. Ineligible proposals may no longer be developed in the

current cycle's process and cannot be submitted for Third Stage Review.

Third Stage Review: Budget Delegates, in collaboration with supporting Metro department representatives, shall submit a maximum of 25 eligible and/or revised project proposals that include final ballot language, poster photos (an example or mock-up), etc. to Metro staff for consideration for ballot inclusion. Metro staff will notify concurrently the SC and Budget Delegates about final ballot determinations.

- The Mayor's office staff, in consultation with the Metro attorney, shall determine final project proposal eligibility.
- The SC shall determine the number of available slots per committee and ballot for each of the three review stages. The SC shall not make determinations about individual projects advancing to the ballot.
- After the Metro staff has reviewed the final project proposals, the project proposals may not be altered or combined, except under extraordinary circumstances as determined by the Mayor's office staff or designee.

## Voting

- Budget Delegates will present final project proposals to the community at public events and meetings, including a single Voting Expo. The SC will determine the location and time of the single Voting Expo event.
- Participants will abide by campaign guidelines as determined by the SC and the Mayor's office staff or designee.
- The **PB** ballot shall not contain more than 25 project proposals.
- Each resident may cast one (1) vote for up to five project proposals.

*People are eligible to vote for projects if they are at least 14 years old and if they are residents of the Bordeaux/North Nashville area.*

- The SC and Metro staff will research the logistics of implementing alternative voting methods, including, but not limited to:



- an online voting platform based on Hub Nashville that allows Nashville residents to be authenticated and vote remotely.
  - \* Voting by mail
  - \* Voting in person at the Expo
  - \* Voting at non-PB community events
- At the time of voting, residents must verify they satisfy the voter eligibility requirements, which will be publicized prior to the vote. Voter registration will be available on [hub.Nashville.gov](http://hub.Nashville.gov). A comprehensive verification process that protects public privacy and choice will occur before final vote results are announced. Ballots that do not satisfy the eligibility requirements will be eliminated.
- Voting opportunities will take place on multiple days and in multiple locations. Each resident can vote once at any location.
- No campaigning will be allowed at polling locations.
- The SC will determine the structure of the ballot with input from the Mayor's office staff or designee.
- Metro staff, the SC, and appropriate partners will conduct ballot "readability" tests of different ballot designs prior to the vote to minimize confusion among voters.

- If there is a tie or if the available funds do not cover the cost of the next highest vote-getting project, subject to available resources and the discretion of Metro or other agencies, the Metro Council may attempt to secure additional money. The added resources will be used to complete the project(s), partially fund the next highest vote-getting project, or split the remaining funds between any tied projects.
- If the project(s) cannot be completed with partial funds, the remaining funds will go to the project with the next most votes that can be fully funded or into a reserve fund.

## Monitoring of Funded Projects

After the vote, a subcommittee of SC members will be formed to monitor the implementation of funded projects.

## Amendments

The SC may propose changes to the 2021 *Participatory Budgeting Guidelines* with approval from a quorum of the committee, and final approval by the Metro Council. The Metro Council may make changes to the guidelines via a majority vote.



## Brief Bordeaux History

### The Bordeaux Community and the Martin Luther King, Jr. Bridge

In 1866, Dr. M. O. Randall applied for a post office in this area, but the community needed a name. Having just returned from a trip to France, he named it Bordeaux. In 1889, Bordeaux had the first bridge to cross the Cumberland in the northwest Nashville area. In 1917, that bridge was replaced with a new one called the Bordeaux Bridge. In 1978, the Tennessee General Assembly approved a bond for the replacement of the Bordeaux Bridge to accommodate increased traffic. Officials named the replacement link the Martin Luther King Jr. Bridge.

### Martin Luther King, Jr. Bridge

On April 20, 1960, the Rev. Dr. Martin Luther King, Jr. came to Nashville and spoke to those gathered at Fisk University. He said, "I came to Nashville not to bring inspiration but to gain inspiration from the great movement in this community." He applauded the Nashville Sit-In Movement. King's message affirmed that the movement was not "merely a demand for eating places but a demand to be somebody, a demand for respect." The Martin Luther King, Jr. Bridge opened in 1980 and allowed motorists to cross the Cumberland River into Bordeaux and the Northwest Community.

On April 27, 2018 a historical marker with this information is located on Clarksville Highway (Davidson County) at the Beginning of MLK Bridge by the MTA Bus Bench.

Research and history compiled on behalf of Bordeaux North Nashville Chamber of Commerce by:

- Judge Rachel L. Bell with assistance of Music City Community Court interns:
- Trent Notestine (Juris Doctorate Candidate from the Nashville School of Law)
- Rickelle Davis (Juris Doctorate Candidate from Belmont School of Law)

The participatory budgeting boundary map is based partially on the map designed and adopted by the Bordeaux North Nashville Chamber of Commerce on October 26, 2015. Fifty people were involved in developing the map and establishing the Bordeaux North Nashville Chamber of Commerce. Adopted on October 26, 2015 by:

**Founders:** Judge Rachel L. Bell & Mr. David Jon Walker

**Founding Members:** Patricia Bailey, Gayle Barbee, Beverly Walker Bell, Dwayne L. Bell, Sr., Dr. Katherine Y. Brown, Natalie N. Broadway, Arnett H. Bodenhamer, Timothy Bond, Janette Carter, Sharon Chiles, Henry Chiles, Rev. Dr. Judy D. Cummings, Spruell Driver, Jr., Francis Guess \*\* (In Memoriam), Luvenia Harrison, Genma Holmes, Debbi Howard, Hon. Walter Hunt, Frederick D. Kilpatrick, Rhonda Scott Kinslow, Esq., Tracey Kinslow, Esq., Lindsey C. Langley, Bryan Lewis, Esq., Roberta Scott Pettis, Sherry Porter, Johnathan Richardson, Esq., Anthony D. Rodgers, Carrie Searcy, Esq., James (J.T.) Searcy, George Thomas, Judge Monte D. Watkins, Roberta Baines Wheeler

**Charter Members:** Mari Alexander, Dwayne L. Bell, Jr., LaShawnda Bryant, Hon. Howard Gentry, Hon. Brenda Gilmore, Hon. Erica Gilmore, Jeffery W. McGruder, Sean McKinney, Vincent Malone, Anthony Owens

## Appendix

**BNNPB** – Bordeaux/North Nashville Participatory Budgeting

**CSP** – Capital Spending Plan

**ESRI**—Environmental Systems Research Institute (geographic information system)

**Issue Committee**—committee developed to discuss issues by specific topics

**PB** – Participatory Budgeting

**Resident** – Anyone over the age of 14 who lives in the BNNPB area

**RFP** – Request for Proposal

**SC** – Steering Committee

**Capital improvement/infrastructure/project:** A capital project is a project that helps maintain or improve a city asset, often called infrastructure. A project must meet ONE of the following requirements (criteria):

- a new construction, expansion, renovation, or replacement project for an existing facility or facilities. A project must have a total cost of at least \$10,000 over the life of the project. Project costs can include the cost of land, engineering, architectural planning, and contract services needed to complete the project.
- a purchase of major equipment (assets) costing \$50,000 or more with a useful life of at least 10 years.
- a major maintenance or rehabilitation project for existing facilities with a cost of \$10,000 or more and an economic life of at least 10 years.

**Capital Spending Plan** - The Capital Spending Plan contains the Mayor's recommendations of capital project requests from the capital improvements budget that the Administration would like to see approved and financed. The spending plan highlights projects that line up with the Mayor's priorities and the needs of Nashville/Davidson County. The vast majority of projects are funded with general obligation bonds.

## Citations

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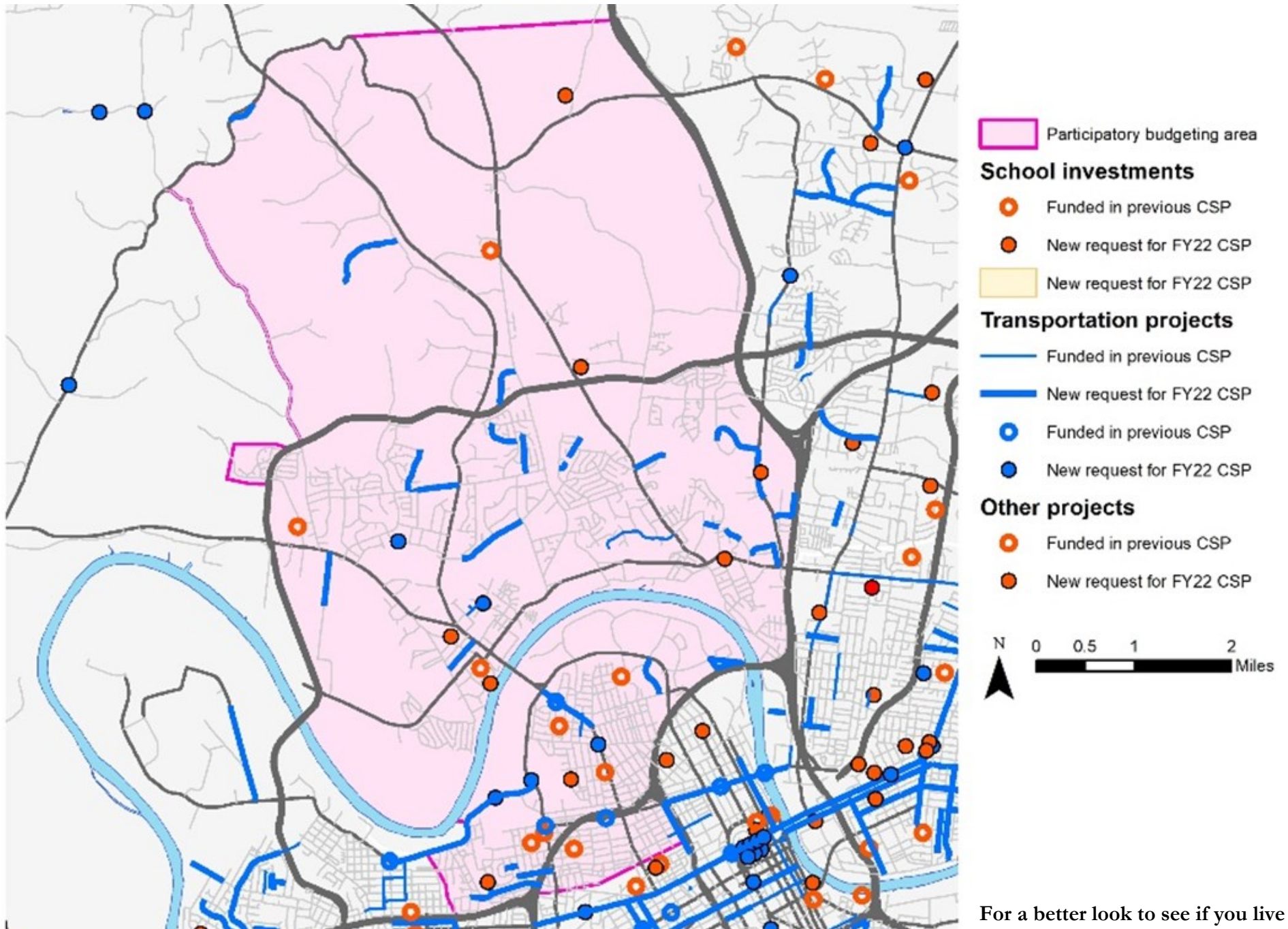
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For a better look to see if you live within the boundaries, please visit <https://bit.ly/3jTUaAH>